

Portal Status Report --	August				
Task	Month	Activity	End Date	Status	Ref.
Facilitate Communication with Users Group	August	Keep users appraised of portal developments	Ongoing	Ongoing	e-mail communication
Begin contacting potential End Users for Portal Testing	August	Provide plan and dates of testing to potential users.	Ongoing	Ongoing	e-mail communication
Assist in the Preparation of Congressional Staff Presentation	August	Assist in the creation of initial power point presentation	8/18/2000	complete	Slide presentation
Meet regularly with CIO/IPT	August	Continue to meet with IPT and address issues and action items related to Pportal/IFAP delivery	Ongoing	Ongoing	CIO Reports
Meet with Content Management Group	August	Continue to address content management issues related to Interwoven Ttraining and Deployment.	Ongoing	Ongoing	CIO Reports

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Support Presentations made by GM and Staff	August	Facilitate visual and text presentations made by Schools Channel Staff	Ongoing	Ongoing	Sample Presentations
Support Migration and Testing Teams Initiative	August	Confer regularly with Migration & Testing Team to address issues and action items related to VDC migration and systems testing.	Ongoing	Ongoing	CIO Reports